

# giftaid it

## **WHAT IS GIFT AID?**

Gift Aid is an HMRC scheme that allows St Joseph's to claim back the tax that you have already paid on your donation at the rate of 25%. This applies to all money donated by tax payers, whether in cash, by cheque or standing order.

## **HOW DOES IT WORK?**

To enable us to reclaim the tax, you must register as a Gift Aid donor.

## **WHO IS ELIGIBLE?**

Any parishioner who is paying income tax, provided that the amount donated each year is less than the tax you pay.

## **HOW DO I REGISTER?**

You have to complete a Gift Aid Declaration form that is available on the parish website via this link [www.stjosephs.org.uk/administration](http://www.stjosephs.org.uk/administration) from Reception in the Priory.

## **HOW DO I MAKE MY DONATION?**

You may make your donation by Standing Order, on a frequency to suit yourself, via your bank. Or you may wish to make your donation in the weekly mass offertory collection in the envelopes we provide. We will note your preference and either forward your signed standing order mandate to your bank, or allocate you a numbered envelope should you prefer the offertory method.

## **HOW FREQUENTLY DO I NEED TO MAKE MY OFFERING?**

Contrary to popular misconception, this is not a planned giving scheme. You may make your offerings at whatever frequency you choose. They do not have to be on a regular basis.

## **DO I NEED TO COMPLETE A GIFT AID FORM EACH YEAR?**

No. The registration form is a continuous declaration, which is valid until such time that you notify your bank or parish that you are no longer a tax payer or no longer wish to participate in the scheme.

## **DO I NEED TO COMPLETE ANY TAX FORMS?**

No, it is not necessary for you to complete any tax forms, but it may be to your advantage to include your annualised contribution on your tax return, particularly if you are a higher rate tax payer.

I hope that the above helps to clarify our GIFT AID scheme, but should you need further information, please do not hesitate to contact me directly at [giftaid@stjosephs.org.uk](mailto:giftaid@stjosephs.org.uk) or via the Parish Office.

Please remember that gift-aiding your donation costs you nothing extra, but it increases the amount you donate by 25%. In other words, every £1 you give is worth £1.25 to your Church.

**IF YOU HAVE NOT YET REGISTERED, PLEASE DO CONSIDER JOINING THE SCHEME NOW.**

Kind regards,  
TERESA EVANS  
*Gift Aid Co-ordinator*